

| FAQ MEM  |  |   |
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| Question   | Response   |   |
| Where do I find detailed information about the master's degree?          | Please read the information on our website:<br><a href="https://www.oth-regensburg.de/en/international/incoming-students/full-time.html">https://www.oth-regensburg.de/en/international/incoming-students/full-time.html</a><br>The link to the online portal is here:<br><a href="https://hisinone-studium.othregensburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y">https://hisinone-studium.othregensburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y</a> Detailed information concerning the requirements for this master program:<br><a href="https://www.othregensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf">https://www.othregensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf</a><br>Following this link you get more information about the modules:<br><a href="https://www.oth-regensburg.de/en/faculties/general-studies-and-microsystemsengineering/programmes/master-electrical-and-microsystemsengineering.html#panel-10022-0">https://www.oth-regensburg.de/en/faculties/general-studies-and-microsystemsengineering/programmes/master-electrical-and-microsystemsengineering.html#panel-10022-0</a> |   |
| Where do I apply?  | Please use the online portal for the application. Applications via e-mail will not be considered!  |   |
| Did my documents get registered?   | Check online portal  | <a href="https://his.othregensburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces">https://his.othregensburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces</a>                         |
| When is the deadline?  | Please check on our homepage:  | <a href="https://www.oth-regensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf">https://www.oth-regensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf</a> |
| What if I don't meet the deadline?                                       | Applications reaching OTH after the deadline will not be considered  |   |
| Is the Uni-assist Evaluation Report the same as the VPD-document?        | Yes, it is the same document.  |   |
| Do I need to apply through uni-assist?                                   | The VPD is only necessary in case you studied the first degree at a foreign university.  |   |
| How does VPD work?   | Once you applied online you will receive a confirmation email and need to wait for the original document send to you via mail. The original with the logo then needs to be submitted to OTH latest for enrollment.   |   |
| How long takes VPD   | VPD takes approx. 4-6 weeks, which needs to be considered during the application process! <b>Soft copy is sufficient for application but hard copy needs to be handed in for enrollment</b>  |   |
| Can I use an old VPD?  | Yes, as long as the VPD is still valid. If your VPD is outdated, please apply for a new one.   |   |
| Who do I contact for problems with VPD?                                  | Please contact uni-assist directly, since we cannot help with uni-assist.  |   |
| What application type does the master's degree have?                     | The master's degree is restricted admission (2.5 nc) ("zulassungsbeschränkt")  |   |
| What is the required grade average?                                      | We require 2.5 or better. Any grade average poorer than 2.5 will not be considered unless you can prove you were under the best of your cohort. You can do that by providing a document from your former university stating the rank of percentage.  |   |
| What happens if my preliminary grade average is lower than 2.5           | You most likely receive a preliminary admission, in case all other requirements are met.   |   |
| What are the required documents?   | <a href="https://www.oth-regensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf">https://www.oth-regensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf</a>  |   |
| Do I need to send the original documents?                                | Copies of documents are acceptable. However external applicants of other universities are required to submit authenticated first-degree diplomas (authentications can be made after arrival in Germany). <b>You do not need to send this for your application but for your enrollment which is done via post.</b>  |   |
| Do I have to sign my documents?  | <b>Documents need to be signed, otherwise they cannot be considered. The signature needs to be an original. (Not possible via e-mail only mail)</b>  |   |
| Do I have to know German?  | You can study the entire master's degree in English, too - no German is required for enrollment. However, a basic knowledge of German is necessary before graduating. For this we will offer German Classes on site.   |   |
| Do I have to turn in a English/German certificate?                       | Proficiency of language needs to be shown with the mentioned certificates. Other certificates will not be accepted.  |   |
| What level of English/German is required?                                | German: B2, IELTS-Certificate with an overall grade of at least 5 or English: TOEFL-Certificate having achieved at least 400 points in the „Paperbased test“ or a minimum of 72 points in the „Internet-based test“  |   |
| When will I know, if my application was successful?                      | You will be informed approx. one week after the end of the application period.   |   |
| Where do I have to send the documents to?                                | <b>The application process has been digitalised, so you do not need to send your documents. Just upload them to the online portal.</b>   |   |
| Do I have to pay an application fee?                                     | No, there is no application fee. Only registration fee for students union.   |   |
| What happens if my documets arrive to late?                              | All documents have to reach OTH within the deadline, otherwise they cannot be considered.  |   |
| Can I also hand in copies of the originals?                              | Yes this is possible, as long as you hand in the original hard copies latest at time of your enrollment.   |   |
| I only have the vpd without the logo. What do I do?                      | That means you only have the digital version. Uni assist sends the vdp with logo via post. The original is required latest at time of enrollment.  |   |
| Can I send my documents via e-mail?                                      | <b>No, please upload all documents to the online portal.</b>   |   |
| Is it possible to aply with a language certificate older than two years? | Yes, you can use older language certificates as well.  |   |
| Do I still need to hand in a document even though I am a native speaker? | No, you do not need a certificate for a language that is your mother tongue. Please inform the application administration that the examination board agreed that there is no need for a certificate.   |   |
| Can I apply by e-mail?   | No, applications sent via e-mail cannot be accepted. Please always use the online-portal as described on our homepage.   |   |
| Does hardship apply?   | No, hardship does not apply for master students.   |   |
| Do I need work experience?   | You need to provide proof of either work experience or a at least 6-month long internship. In certain cases, the intership can be done during your study programm, too. Please contact the Head of the Board of Examiners.   |   |
| Do I have to submit the Uni-Assist Evaluation report?                    | Yes  |   |
| Can language certificates other than IELTS or TOEFL be accepted?         | No, if you are not a native speaker of either German or English you have to submit one of these certificates with your application.  |   |

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| If I already got accepted in the past, do I have to send all documents again?           | Yes, please reapply but remember you can use your old vdp as long as it is still valid.   |  |
| Is there a test conducted in order to qualify for admission?                            | No, there is no need to prepare for any kind of test. We make our decision based on your application.   |  |
| How do I know if my Bachelor's degree meets the academic admission requirement for MEM? | We require at least 2.5. Any grade average lower than 2.5 will not be considered unless you can prove you were under the best of your cohort. You can do that by providing a document from your former university stating the rank of percentage. |  |
| Will there be offered a German course for foreign students?                             | Yes, a German course will be part of your study program. You will receive all further information during introduction.  |  |
| Can I do a double degree?   | Yes, OTH offers double degrees with two universities in Malaysia.   |  |
| Does OTH offer accommodation for foreign students?                                      | No, unfortunately we cannot assist with accommodation. The students have to take on responsibility for that themselves.   |  |
| Do I need a motivational letter or a letter of recommendation?                          | No  |  |
| How will I receive my admission?  | You will receive an admission letter and all relevant information via post. We are not allowed to send soft copies via e-mail.  |  |
| Is it possible to postpone admission?   | No, if you cannot join the program the semester you applied for you have to re-apply.   |  |
| Where do I check the status of my application?  | Please check the online portal news or current status of my application.  |  |
| Can I get any evaluation before I submit my application?                                | Unfortunately we cannot give out any feedback outside of the official application process. We are not allowed to review any documents sent via mail.  |  |
| Is OTH/the study program accredited?  | Yes it is.  |  |